
PowerSchool Integration

— Identakid —

What is PowerSchool?

PowerSchool is a Web-based software application that allows teachers, parents and school administrators to track and share information about students. Teachers can use PowerSchool to keep a record of students' grades and attendance, which parents can then view at home by logging into a PowerSchool account.

How can this help me?

With PowerSchool integration, your Identakid check in system can write back any tardy or early releases back to PowerSchool either through daily, meeting, or a combination of both attendance modes, saving your school secretaries much needed time.

Setting Up Your PowerSchool Connection

In order to start the setup process, we will need your district/school PowerSchool URL (<https://yourdistrictname.powerschool.org> or something similar). We use this information to create a plugin that you install and enable within your PowerSchool Plugin Dashboard. Once this is complete, we will map all schools that plan to use this feature, import the students from those school's into the Identakid program and import the attendance codes that you will use.

All captured data will be sent back into PowerSchool in the comments section.

Identakid Settings

Once the connection is established, we will need to adjust some settings within your Identakid program for both early release and tardy badges. The next few screens will take you through these settings.

Early Release Attendance Modes

Daily and Meeting Attendance - To check out an Early Released student, you will select the Early Release button, select the student name from the preloaded list, enter any required additional for Additional info 1 - 3, select the appropriate PowerSchool attendance code for the remainder of the day that will be missed (Parent Excused, Absent, etc) and click Check Out. The Attendance code selected will be posted to the Student's schedule for the remainder of the time of the day or posted for all classes after the checkout time. The Early Release button handles the current class and all classes after the checkout time.

Early Release Badge Settings

These settings can be adjusted via your Web Manager.

Name Label Prefix - Student

Allow No Name? - Disabled

Preloaded Category to Load - Students
(Freeform Entry Disabled)

Name Capture Method - Capture Box
(Disable Hide Middle Name Placeholder)

Global Badge Settings
/ Settings / Badge Settings / Global Badge Settings

General

Name Capture Method

Capture Box

Hide Middle Name Placeholder

Display - Early Departure
/ Settings / Badge Settings / Early Departure / Display

Main

Title

Early Departure

Description

Description

Display Buttons

Check Out Only

Badge Enable

Name Options

Name Label Prefix

STUDENT

Allow No Name

Preloaded Name Options

Pre-loaded Category to Load

Students

Enable Freeform Entry

Save Go Back

Message Board

Message Board

Tardy Attendance Modes

Daily/Period Attendance - You will want to erase the Additional Info 3 for Previous Classes since you are marking only a Tardy Code for that specific period or day. You can customize Additional Info 1-3 for all additional information you require from the Student for this check in. To check in, you will select the Tardy button, select the student name from the preloaded list, enter any required additional information, select the appropriate Tardy code for PowerSchool and click Check In.

Meeting Attendance – To check in a Tardy Student, you will select the Tardy button, select the student name from the preloaded list, enter any required additional information you have required for Additional Info 1 and 2, select the appropriate PowerSchool attendance code for all previous classes that were missed (Absent, Absent Excused), then select the PowerSchool Tardy Code for that current class and click Check In.

Tardy Badge Settings

Check in Name Capture - Capture Box
(Hide Middle Name Placeholder disabled)

Name Label Prefix - Student

Allow No Name? - Disabled

Preloaded Category to Load - Students
(Freeform Entry Disabled)

The screenshot displays the configuration interface for Tardy Badge Settings, divided into two main sections: Global Badge Settings and Display - Tardy.

Global Badge Settings
/ Settings / Badge Settings / Global Badge Settings

General

- Name Capture Method:** A dropdown menu set to "Capture Box".
- Hide Middle Name Placeholder:** A disabled toggle switch.

Display - Tardy
/ Settings / Badge Settings / Tardy / Display

Main

- Title:** Text input field containing "Tardy".
- Description:** Text input field containing "Description".
- Display Buttons:** A dropdown menu set to "Check In Only".
- Badge Enable:** A checked toggle switch.
- Name Options**
 - Name Label Prefix:** Text input field containing "Student".
 - Allow No Name:** A disabled toggle switch.
- Preloaded Name Options**
 - Pre-loaded Category to Load:** A dropdown menu set to "Students".
 - Enable Freeform Entry:** A disabled toggle switch.

Message Board

Message Board

At the bottom of the interface, there are two buttons: "Save" (highlighted in blue) and "Go Back".

Additional Info Requirements

The Identakid program allows you to customise up to 4 pieces of additional information. With PowerSchool, we will utilize Additional Info 3 and 4; 1 and 2 can still be used as you see fit.

Tardy - Additional Info 3 - Previous Classes - Add Null as an Answer for schools that wish to track Period attendance. We suggest removing all codes that do not apply to Previous Classes before checking students in. This Field needs to be Required and Displayed. This Field can be removed altogether if your school utilizes Daily Attendance as your Default Attendance tracking mode.

Additional Info 4 - Current Class - We suggest removing all codes that do not apply for the Tardy occurrence. This is the code that will send for this specific class, or in Daily Attendance mode for that day.

Early Release - We will only use Additional Info 4 - Current Class - Attendance codes will be preloaded into the Answers box. We suggest removing all codes that do not apply to the student's early departure.

Returning Students

If a Student is coming back to school, they will want to go back into the Early Release button, select the student name from the dropdown menu, enter all required additional information, enter the new Attendance code for all future classes (Present) and click Check In. This will change the future classes from the previous Absent code to Present.

Contact Us

If you need assistance with your Powerschool connection or if you have any questions, contact us using the info below!

Phone: 1-800-890-1000 Option 2

Email: support@identakid.com